

Section:

# Basic Planning Tools



## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

## Notes:

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# Weekly Planning Checklist:

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# Weekly plan:

week number.....

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

Weekly things to do:

Appointments:

Notes: